



**Detect extraction or attest a certificate required for registration at the university**

Dear Student:.....

Your future is important, so start from now to prepare the registration requirements at the university. Simply fill out the table below with the number of copies for each certificate you wish to extract. Then, hand over the certification fees of each certificate (AED 18) to your school administration, and they will complete the rest of the procedures.

student's name: ..... Grade: 12 section (                    ).

#	The name of the certificate	Service required			Total number of certificate	Fees require
		Attest the original	Extract "True copy"	Extract of lose		
1	Certificate of good conduct					
2	Certificate Grade 10					
3	Certificate of Grade 11					
4	Grade 12 Certificate					
total						

**To be use by school administration only:**

**After receiving payment from the student:**

The school administration acknowledges that it has received AED (        ) from the student mentioned above as certification fees for the certificates shown in the above table.

Name of the relevant employee: ..... Signature: .....

**When the student delivers certificates:**

I am the above-mentioned student, admitted that I had completed the required certificates from the school administration, and I did not ask them for any money.

student's name : ..... Grade: 12 section (                    ).

Signature: ..... Date:     /     / 20.....



**Receipt delivers to the student:**

School management of .....approves as Received AED (                    )  
from student ..... at grade (12) section (                    )  
as certification fees for a number of (                    ) certificates.

Name of the relevant employee: ..... Signature: .....

Note: Dear Student You must show this receipt when you attend to receive certificates from your school administration.